Admissions Policy

Policy

The Beehive Montessori School's primary goal is the education of children between the ages of three and fifteen years consistent with the principles and practices of Dr Maria Montessori. To ensure the effectiveness of this education it is essential that parents have an understanding of Montessori principles and a desire for their child to participate fully in the life of the School.

Background

The School provides a learning environment that promotes equity, diversity and inclusivity. The decision to admit a child is discretionary and is taken only after due process of Parent Interview and Classroom Appraisal. Factors taken into consideration are commitment by the parents to Montessori education, a balance of age and gender in the classes and the availability of a place.

Implementation

1. The child's name is placed on the waiting list upon receiving an application form and payment of $220.00 (including GST). It should be noted that this application does not guarantee that a place will become available or be offered to you.

2. Successful applicants will be called for an interview prior to the proposed semester of entry provided vacancies have occurred. The School will seek relevant information about the child to ensure their health and wellbeing are able to be met at the School.

3. Preference will normally be given to siblings of children attending the School, providing the family has continued to demonstrate support for the school and Montessori education.

4. Parents will be notified as soon as possible after the interview if there is a place for their child.

5. To accept the place, parents shall complete the enrolment form which includes information necessary for the School to identify each child's needs in order to make reasonable adjustments to meet those needs. Entry Forms (School and Foundation) plus enrolment monies should be returned by the given date to reserve your place.

6. A time will be arranged for a School Visit with the prospective class teacher.

7. For three year olds, the child will need to spend a morning at School as soon as possible after their third birthday for the teachers to assess their readiness to begin. If a child is assessed as not ready to begin, the School will discuss options with the parents as to when and how the child may be ready.

8. Parents are required to attend the Orientation to Junior Primary organised for new parents (or the Orientation to Primary for primary aged students).

9. The names of unsuccessful applicants will be kept on the waiting list and parents will be contacted if a place becomes available.

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10. Parents whose children are offered a place should accept, understand the conditions outlined below, and be aware that they are obliged to participate in various School activities including fundraising, working bees etc.
    10.1. It is a requirement of admission and continued enrolment at the School that children receive all appropriate vaccinations as recommended by the Australian Health Department and that the School receive a copy of their AIR Immunisation History Statement which indicates the child's Immunisation status is "up to date".
        10.1.1. The School shall record each student's Immunisation status in the enrolment register.
        10.1.2. Throughout their time at the School, parents shall provide the School with a copy of their child's updated AIR Immunisation History Statement, and will be reminded by the School to do so.
        10.1.3. The School is required to report any students enrolled at the school with an Immunisation status that is 'not up-to-date' to the Chief Health Officer when directed to do so.
    10.2. It is a requirement of admission and continued enrolment at the School that parents accept and sign the Code of Conduct and Behaviour Policy.
    10.3. Children are admitted to the School as soon after their third birthday as possible, and after the teacher's assessment of their readiness. Children may be accepted later in special circumstances, eg. transferring from another recognised Montessori school or if a vacancy has occurred.
    10.4. Parents are asked to pursue their knowledge of Montessori education as their children progress through the School, by attending Parent Evenings, Home Room meetings and observing in the child's class once a term when possible. Various resources are available for loan from the Parent Library or may be linked through School Stream or the School Newsletter.
    10.5. The School reserves the right to expel a student after discussion with the student's parents and the Board, on the determination of the Principal (or the Chair in the case of a conflict of interest for the Principal).

Related Documents and Resources

Application for enrolment form

Beehive Montessori School Enrolment Form

Communication Policy

Parent Involvement in the School

Privacy Policy

The Australian Standard Vaccination

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