



Admissions Policy

Policy

The Beehive Montessori School is primarily concerned with the education of children between the ages of three and fifteen years. This education aims to be consistent with the principles and practices of Dr Maria Montessori. To ensure the effectiveness of this education it is essential that parents have an understanding of Montessori principles and a desire for their child to participate fully in the life of the School.

Background

The School admits students of any race, nationality, gender or ethnic origin and religion. The decision to admit a child is discretionary and is taken only after due process of Parent Interview and Classroom Appraisal. Factors taken into consideration are commitment by the parents to Montessori education, a balance of age and gender in the classes and the availability of a place for a particular age child.

Implementation

1. The child's name is placed on the waiting list upon receiving an application form and payment of \$110.00 (\$100.00 non-refundable booking fee and \$10 GST). It should be noted that this application does not guarantee that a place will become available or be offered to you.
2. Successful applicants will be called for an interview prior to the proposed semester of entry provided vacancies have occurred. The School will seek relevant information about the child to ensure his or her health and wellbeing are able to be met at the School.
3. Preference will normally be given to siblings of children attending the School, providing the family has continued to demonstrate support for the school and Montessori education.
4. Parents will be notified as soon as possible after the interview if there is a place for their child.
5. To accept the place, parents shall complete the enrolment form which includes information necessary for the School to identify each child's needs in order to make reasonable adjustments to meet those needs. Entry Forms (School and Foundation) plus enrolment monies should be returned by the given date to reserve your place.
6. A time will be arranged for a Home Visit (for children turning 3 years old) or School Visit by the prospective class teacher.
7. For three year olds, the child will need to spend a morning at School as soon as possible after their third birthday for the teachers to assess their readiness to begin.
8. Parents are required to attend the Orientation to Junior Primary organised for new parents (or the Orientation to Primary for primary aged students).

The Beehive Montessori School Inc.

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9. The names of unsuccessful applicants will be kept on the waiting list and parents will be contacted if a place becomes available.
10. Dates of parent evenings and appointments for observing the classrooms may be obtained from Reception.
11. Parents, whose children are offered a place should accept, understand the conditions outlined below and be aware that they are obliged to participate in various School activities, including fundraising, working bees etc.
 - 11.1. It is a requirement of admission and continued enrolment at the School that children receive all appropriate vaccinations as recommended by the Australian Health Department and that the School receive a copy of their AIR Immunisation History Statement which indicates the child's immunisation status is "up to date".
 - 11.1.1. The School shall record each student's immunisation status in the enrolment register.
 - 11.1.2. Throughout their time at the School, parents shall provide the School with a copy of their child's updated AIR Immunisation History Statement, and will be reminded by the School to do so.
 - 11.2. It is a requirement of admission and continued enrolment at the School that parents accept and sign the Code of Conduct and Behaviour Policy.
 - 11.3. Children are admitted to the School as soon after their third birthday as possible, and after the teacher's assessment of their readiness. Children may be accepted later in special circumstances, eg. transferring from another recognised Montessori school or if a vacancy has occurred.
 - 11.4. Parents are asked to pursue their knowledge of Montessori education as their children progress through the School, by attending Parent Evenings, Home Room meetings and observing in the child's class once a term when possible. Various resources are available for loan from the Parent Library.
 - 11.5. The School reserves the right to expel a student on the recommendation of the Principal.

Related Documents and Resources

Application for enrolment

Beehive Montessori School Enrolment Form

[The Australian Standard Vaccination](#)

Parent Involvement in the School

Beehive Montessori School Prospectus

Privacy Policy

Approved 13/6/22 by the Board Policy Committee. Next review due 8/6/24