(19) - BURSARY SCHEME

It is our fundamental philosophy that all families can request financial assistance provided that they meet the following criteria:

- The parents show sufficient commitment to Montessori education and The Beehive Montessori School; and
- The parents have genuine financial difficulty in meeting full School fees.

Bursary Committee

- The Bursary Committee will be composed of the Principal, the Treasurer and the Chairperson of the Board or his or her nominee.

How to Apply

Parents wishing to apply for Bursaries need to follow the process below:

- Meet with the Principal to discuss
- Complete the form headed ‘Application for Financial Assistance’ which forms part of this policy. Other documentation that needs to be submitted with the ‘Application for Financial Assistance’:
  - Covering letter addressed to the Bursary Committee; and
  - A copy of your last Taxation Return, and
  - Evidence of income (Eg. authenticated pay slip, Social Security Statement of Income etc.)
- Once the documentation has been completed they will need a duly witnessed statutory declaration.
- Submit the completed form and all relevant documentation to the Principal in confidence and for consideration by the Bursary Committee.
- The Bursary Committee may require additional information it considers necessary to enable it to determine the application.
- Applicants will be informed in writing whether they were successful in obtaining a Bursary.
**Bursary Assistance:**

- The Bursary Committee must act in the best interests of the school but its decisions are at its sole discretion.
- The Bursary Committee will have regard to the circumstances of the school (including finances and budget), the financial and other circumstances of the school (including finances and budget), the financial and other circumstances of the family, the family’s commitment to Montessori education and The Beehive Montessori School, and any other pertinent issues.

- Bursaries may be awarded for part or all of the annual School fees or other charges.

- Ordinarily, bursaries will be awarded for a limited period fixed by the Bursary Committee. Eg. one term or one year, renewable at the discretion of the Bursary Committee.