Procedural Fairness

Should the Board believe it cannot provide fair and unbiased resolution, it can refer the matter to an independent party such as the Office of Non-Government Education.

Beehive’s Communication Path for Parents

Our School, similar to that of any business, believes open communication and feedback in both directions is healthy. We hope the diagrams overleaf demonstrate the best communication path for you to follow as parents.

The Principal, Assistant Principals and Teachers are available to meet with you to discuss any query or concern you may have.

However, we ask that you appreciate that the education and safety of the children always comes first, and meeting times need to be scheduled accordingly.

We also encourage you to make an appointment to observe your child in the classroom each term, and schedule a follow up meeting with the teacher to discuss progress.

Thanking you.
Parents...
Do you have a query?
Where to now?

Is your query an EDUCATIONAL MATTER?

Child’s Teacher
Your child’s teacher is the one who knows your child best within the School, and will be able to address any concerns you might have regarding your child’s progress and developmental needs. Always avoid early morning discussion at the door, and see the office staff to schedule a suitable time.

Assistant Principal
If further discussion is needed, an appointment can be made with an Assistant Principal, via the School Office.

Principal
If further discussion is required, or if considered more appropriate, an appointment can be made with the Principal, through her PA.

Board
The Principal has the final say on educational matters. However, if you still wish further discussion, then please put your concern in writing to the Board.

Is your query an ADMINISTRATIVE MATTER?

Parent Handbook
We suggest you first refer to your copy of the Parent Handbook. The Handbook is a valuable resource and may answer some of the questions you have.

Child’s Teacher
You can approach your child’s teacher to discuss any queries you have regarding School procedures and policies. Please make an appointment through the School Office.

Beeliner/PA
If you feel you would rather talk to a parent about any queries you have regarding School procedures and policies, please see your class Beeliner. Alternatively visit the office where the Principal’s Personal Assistant will be happy to assist.

Principal
If further discussion is required, or if considered more appropriate, an appointment can be made with the Principal, through her PA.

Board
We suggest communication to the Board be put in writing, and handed in to the Office for the Chairperson. All correspondence submitted to the Board will be replied to once it has been addressed.

Grievance Procedure Reference
Conciliator of Non-Government Schools
Department of Education Services
T: 08 9441 1985